

# LOAN POLICY

The materials of the Puyallup Public Library will be subject to the following loan periods:

<b>Item</b>	<b>Loan Periods</b>	<b>Renewals</b>
New Books	3 weeks	1
Quick Picks	3 weeks	0
All other books and materials*	3 weeks	2
Music CD's	3 weeks	2
DVD's	1 week	1

Late Charges:        \$1.00 per day for Interlibrary Loan Materials, DVD's and Theme Boxes  
                              \$.15 per day for all other materials

There is no limit on the number of materials a patron may check out at any one time. The only exception to this is Fiction DVD's which are limited to 10 per check-out.

\*Refers to books, paperbacks, large print, audio materials, magazine, college catalogs, non-fiction DVD's, toys, children's kits, puppets, theme boxes.

This policy is to be effective May 1, 2013

Policy Adopted:     April 15, 2013